

**BOARD OF COUNTY COMMISSIONERS
COUNTY OF KITTITAS
STATE OF WASHINGTON**

RESOLUTION NO. 2023-028

**A RESOLUTION AMENDING THE SERVICE FEES BY COMMUNITY DEVELOPMENT
SERVICES CHARGED FOR BUILDING AND LAND USE SERVICES**

- WHEREAS,** Kittitas County Code 4.10.010 authorizes Community Development Services fees to be set by resolution approved by the Board of County Commissioners; and
- WHEREAS,** In 2014, the County contracted the services of FCS Group to determine adequate fees to cover the cost of services provided to process a land use or building permit; and
- WHEREAS,** In 2015, the consultant monitored activities of personnel when processing the permits and made a determination of the actual cost for providing the service to process land use and building permits; and
- WHEREAS,** The consultant developed a fee model for Planning Services and Building Fixture permits that calculated the amount of direct and indirect costs associated with each development activity; and
- WHEREAS,** The consultant also developed a fee multiplier model for new construction designed to determine a construction fee which could be adjusted based upon the amount of new construction activity occurring in a single year; and
- WHEREAS,** The Board of County Commissioners have annually adopted resolutions since 2015 requiring that fees charged by Community Development Services for land use and building permit services be re-evaluated annually for consideration and adjustment by the Board of County Commissioners for each fiscal year; and
- WHEREAS,** The Board of County Commissioners on January 17, 2023 set a date for public hearing to hear comments and consider potential Community Development Services fee changes; and
- WHEREAS,** Public notice for such hearing was provided in the Daily Record and North Kittitas County Tribune on January 19, 2023 and January 26, 2023; and
- WHEREAS,** The Board of County Commissioners conducted a public hearing to consider the Community Development Services Fee Schedule on February 7, 2023; and

WHEREAS, Community Development Services staff recommended fees to the Board of County Commissioners at the public hearing based on the consultant's fee models for full cost recovery to provide the building and planning services; and

WHEREAS, Public testimony was received at the February 7, 2023 public hearing.

NOW, THEREFORE, BE IT RESOLVED AND IT IS HEREBY ORDERED, that the following fees are adopted for Community Development Services in Kittitas County:

1. Fees for Building Fixtures and Planning Services as shown in the attached Exhibit A.
2. The August 2022 Building Valuation Data table of the International Building Safety Journal for the purposes of calculating fees for new construction.
3. A multiplier for building permits for new construction of .0068.
4. A five percent (5%) technology and equipment surcharge for building permits to cover cost of repair and replacement of vehicles and equipment used to process the permits; and

BE IT FURTHER RESOLVED AND HEREBY ORDERED, that service monitoring be continued, and that fees charged by CDS for land use and building permit services be re-evaluated annually based upon such monitoring for consideration and adjustment by the Board of County Commissioners for each fiscal year.

ADOPTED this 21st day of February, 2023

**BOARD OF COUNTY COMMISSIONERS
KITITAS COUNTY, WASHINGTON**


Cory Wright, Chairman


Brett Wachsmith, Vice-Chairman


Laura Osiedacz, Commissioner

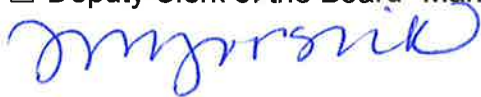


ATTEST

CLERK OF THE BOARD

Clerk of the Board- Julie Kjorsvik

Deputy Clerk of the Board- Mandy Buchholz



APPROVED AS TO FORM:

Neil Caulkins,
Deputy Prosecuting Attorney

Exhibit A

2023 Land Use and Building Fees Community Development Services

2023 Fees for Building Fixtures	2023 Fee
[Bldg] Permit Issuance Fee	\$150.00
[Bldg] One-Time Application / Permit Extension Fee	\$70.00
[Bldg] Misc - Foundation Only Permits	\$750.00
[Bldg] Misc - Fences over 7-foot high	\$510.00
[Bldg] Misc - Woodstove/Fireplace/Free Standing Stove	\$150.00
[Bldg] Misc - Modular Buildings (per sq. ft.) (Based on 2300 sq ft)	\$1,170.00
[Bldg] Misc - Manufactured Homes (per sq. ft.) (Based on 1800 sq ft)	\$730.00
[Bldg] Misc - Demolition	\$220.00
[Bldg] Misc - Move Structure (per sq. ft.) (Based on 1800 sq ft)	\$890.00
[Mech/Plum] Furnaces - Forced-air	\$140.00
[Mech/Plum] Suspended heater, recessed wall heater or floor-mounted unit heater	\$280.00
[Mech/Plum] Appliance Vents	\$40.00
[Mech/Plum] Plenum Repairs or Additions	\$280.00
[Mech/Plum] Boiler	\$140.00
[Mech/Plum] Air handling unit	\$140.00
[Mech/Plum] Air Conditioning Unit – or Mini-Split System	\$140.00
[Mech/Plum] Ventilation fan connected to a single duct (each)	\$40.00
[Mech/Plum] Ventilation system which is not a portion of any heating or air-conditioning system	\$70.00
[Mech/Plum] Hood which is served by mechanical exhaust, including the ducts for such hood	\$210.00
[Mech/Plum] Incinerators - Domestic-type	\$280.00
[Mech/Plum] Incinerators - Commercial or Industrial-type	\$430.00
[Mech/Plum] Misc - For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which no other fee is listed in the table	\$70.00
[Mech/Plum] Misc - Each plumbing fixture on one trap or a set of fixtures on one trap	\$70.00
[Mech/Plum] Misc - Each Hot Water Heater-Electric	\$70.00
[Mech/Plum] Misc - Each Hot Water Heater-Gas	\$140.00
[Mech/Plum] Misc - Orifice change outs (each)	\$140.00
[Mech/Plum] Misc - Gas Piping System of one to five outlets	\$140.00
[Mech/Plum] Misc - Additional gas piping system outlet (each)	\$70.00
Agricultural Building	\$810.00
Re-roofing	\$140.00
In ground Pool/Spas & Hot Tub Permit	\$690.00
Above ground Pool/Spas & Hot Tub Permit	\$110.00
Residential Solar Panel Building Permit per roof face or rack.	\$280.00

Commercial Solar Panel Building Permit per roof face or rack system.	\$550.00
Residential Wind Turbine	\$260.00
Commercial Wind Turbine	\$350.00
Lifting of Stop Work Order	\$280.00
Lifting of Notice to Title	\$460.00

For any permit fee which is not listed above fees may be determined by an hourly basis of \$140.00 per hour review and inspection, by square foot valuation or by bid amount, determined by Community Development Services.

***Fees for printing shall be by fee recovery schedule set by CDS.**

2023 Fees for Planning Services	2023 Fee
Pre Application or Pre Submission (Per Meeting)	\$660.00
Accessory Dwelling Unit	\$1,570.00
Binding Site Plan	\$2,072.00
Boundary Line Adjustment	\$810.00
Comp. Plan Amendment (Text)	\$3,530.00
Comp. Plan Amendment (Map)	\$3,850.00
Large Lot	\$2,100.00
Parcel Combination	\$600.00
Cluster Plat - 5 or more lots	\$3,150.00
Cluster Plat - 4 or less lots	\$2,340.00
Plat Extension	\$600.00
Short Plat	\$2,340.00
Preliminary Plat	\$3,190.00
Final Plat	\$1,050.00
Final Short Plat	\$850.00
Short Plat Amendment	\$2,550.00
Plat Amendment	\$3,190.00
Public Benefit Rating System Application	\$2,300.00
Public Facilities	\$2,320.00
Planned Unit Development	\$4,680.00
Rezone	\$3,700.00
*SEPA	\$600.00
SEPA Optional	\$600.00
Shoreline Setback Variance	\$4,000.00
Shoreline Substantial Development	\$2,380.00
Shoreline Conditional Use	\$4,000.00
*Shoreline Exemption	\$600.00
Sign	\$150.00
Small Wind Energy	Bldg. Fee
Transfer of Development Rights	\$200.00
Wind Farm Siting	Dev. Agreement
Zoning Variance	\$2,000.00
Administrative Conditional Use Permit	\$2,870.00
Administrative Conditional Use Permit Amendment	\$2,660.00
Administrative Determination	\$830.00
Appeal	\$1,670.00
Conditional Use Permit	\$3,430.00
Conditional Use Permit Amendment	\$3,300.00
Development Agreement	\$880.00
Title Elimination	\$130.00
Preliminary Site Analysis	\$160.00

Pre-application Conference Waiver	\$130.00
Reasonable Use Exception	\$2,000.00
Public Agency and Utility Exception	\$2,000.00
Critical Areas Pre-Determination	\$340.00
Critical Areas Determination	\$340.00
<small>*Shoreline Exemption and SEPA review fees not required for fish habitat projects developed and implemented through the Voluntary Stewardship Program (VSP).</small>	